

# **Register now** & gain access to **5 Complimentary Courses**

- Microsoft Outlook
- CV Construction & Interview Skills
- Communication Skills
- Personal Development
- Business Ethics



## Purchase any of the following courses & start your journey to a better future

#### **Short Courses**

Computer
Soft Skills
Learner's Licence (K53)
Learning and Development
Business Finance & Law
Leadership Skills
Human Resources

#### **Certificates**

End User Computing
Administration
Automotive Sales &
Support
Information Technology
Project Management
Leadership
Logistics
Wholesale & Retail
Contact Centre Support
Entrepreneurship
Supply Chain Management
Management
IT Systems Support

#### **Learning Programmes**

Human Resources
Excel on Steroids
Personal Wellness
Sales Mastery Programme

### **Work Readiness Programme**

Basic Microsoft Word
Basic Microsoft Outlook
Basic Microsoft PowerPoint
Basic Microsoft Excel
Conflict Management
Diversity
Business Ethics
Stress Management
Google Sheets and Forms
Time Management
Mastering CV Construction
and Interview Skills

#### **Compliance Courses**

First Aid Fire Fighting Occupational Health & Safety (OHS)



